



Republic of the Philippines  
**Department of Education**  
REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

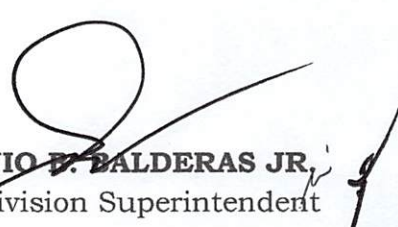
04 September 2025

DIVISION MEMORANDUM  
No. 605 s. 2025

**SUBMISSION OF LIST OF OFFICERS AND CONSTITUTION AND BY-LAWS OF  
TEACHERS, SCHOOL HEADS, AND NON-TEACHING ORGANIZATION  
IN THE DIVISION**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. In reference to **Executive Order No. 180, s.1987**, titled **Providing Guidelines for the Exercise of the Right to Organize of Government Employees**, Creating a Public Sector Labor-Management Council, and for Other Purposes, and Republic Act No. 4670, titled The Magna Carta for Public School Teachers, this Office requests the submission of the aforementioned subject on or before **September 26, 2025**.
2. The Office recognizes the right and freedom of all personnel to establish and to join organizations.
3. The submission of the list of officers of each organization and the crafted constitution and bylaws will help facilitate the appropriate assistance that can be extended to the organization.
4. For further queries and clarification, you may contact Maria Corazon A. Borbon at 09175071780 or [maria.borbon@deped.gov.ph](mailto:maria.borbon@deped.gov.ph).
5. Immediate dissemination of this Memorandum is desired.

  
**CELEDONIO D. BALDERAS JR.**  
Schools Division Superintendent

Encl.: None

References: Executive Order No. 180, s.1987  
Republic Act No. 4670

To be indicated in the Perpetual Index  
under the following subjects:

POLICY  
ORGANIZATION

SGOD - submission of list of officers and constitution and by-laws of teachers, school heads, and non-teaching organization in the division

SGOTNT07-003436/September 4, 2025